## Windows 10

1. From the Start menu, select Settings.



2. Click on Device (Bluetooth, printers, mouse).

Settings			0 -	
🔅 SETTINGS		Find a s	etting	P
				-
旦				
System	Devices	Network & Internet	Personalization	
Display, notifications, apps, power	Bluetooth, printers, mouse	Wi-Fi, airplane mode, VPN	Background, lock screen, colors	
	~		-	
8	公字	G+		
Accounts	Time & language	Ease of Access	Privacy	
Your accounts, email, sync, work, family	Speech, region, date	Narrator, magnifier, high contrast	Location, camera	

3. Select the "Printers & scanners" tab. Click "Add a printer or scanner."



4. It will not find the printer so click "The printer that I want isn't listed."

Add	printers & scanners
Ö	Refresh
The p	rinter that I want isn't listed

5. "Find a printer by other options" box will appear and select "Add a printer using TCP/IP address or hostname."

	<b>B</b>	×
- 📾 Add Printer		
Find a printer by other options		
My printer is a little older. Help me find it.		
○ Select a shared printer by name		
	Browse	
Example: \\computername\printername or http://computername/printers/printername/.printer		
Add a printer using a TCP/IP address or hostname		
O Add a Bluetooth, wireless or network discoverable printer		
Add a local printer or network printer with manual settings		
	Net	
	INext Ca	ncel

6. Type in the IP address 10.2.14.245 and click Next.

Type a printer nostitan	ne or IP address	
Device type:	Autodetect	~
Hostname or IP <u>a</u> ddress:	10.2.14.245	
Port name:	10.2.14.245	
Uuery the printer and auto	imatically select the driver to use	

However, you may have to find the required driver in a list.

÷	🖶 Add	Printer	×	
	Install	the printer driver		
	٢	Choose your printer from the	he list. Click Windows Update to see more models.	
		To install the driver from an	n installation CD, click Have Disk.	
	Manuf	acturer	Printers	
	Generi	c	GMicrosoft Enterprise Cloud Print Class Driver	
	HP		Microsoft IPP Class Driver	
	Micros	oft	Microsoft MS-XPS Class Driver 2  Microsoft OpenXPS Class Driver  Microsoft OpenXPS Class Driver 2	
	📄 Th	is driver is digitally signed.	Windows Update Have Disk	
	Tel	I me why driver signing is imp	portant	
			Next Cancel	

## Find and select "Microsoft PCL6 Class Driver."



7. Choose and enter any name for the printer.

			$\times$
←	🖶 Add Printer		
	Type a printer name		
	Printer name: TYPE ANY NAME YOU LIKE (ex: LIBRARY, SCHOOL PRINTER)		
	This printer will be installed with the Microsoft Enterprise Cloud Print Class Driver driver.		
	Next	Cancel	

8. Hit next and click "Do not share this printer."

Printer Sharing		
If you want to share this printer a new one. The share name wil	you must provide a share name. Yo se visible to other network users.	ou can use the suggested name o
Do not share this printer		
O Share this printer so that oth	rs on your network can find and us	se it
Share name:		
Location:		
Comment		

9. "Print a Test Page" to confirm it is configured correctly. Then finish.

\*Make sure you're connected to the Wi-Fi if the 1<sup>st</sup> print test doesn't work.

🖶 Add Printer
You've successfully added HP LaserJet Enterprise 600 M601 M602 M603 PCL6 Class Driver
Set as the <u>d</u> efault printer
To check if your printer is working properly, or to see troubleshooting information for the printer, print a test page.
Print a test page