# Jefferson College Library
## Wi-Fi Printing-Mac OS Monterey

You must be connected to the Jefferson College Wi-Fi in order to print wirelessly from your laptop, have gone through the portal at jeffco.edu and clicked "accept".

Open the document you want to print, and click "print" in the file menu. Then, from the print window, select the dropdown at the top right of the window.
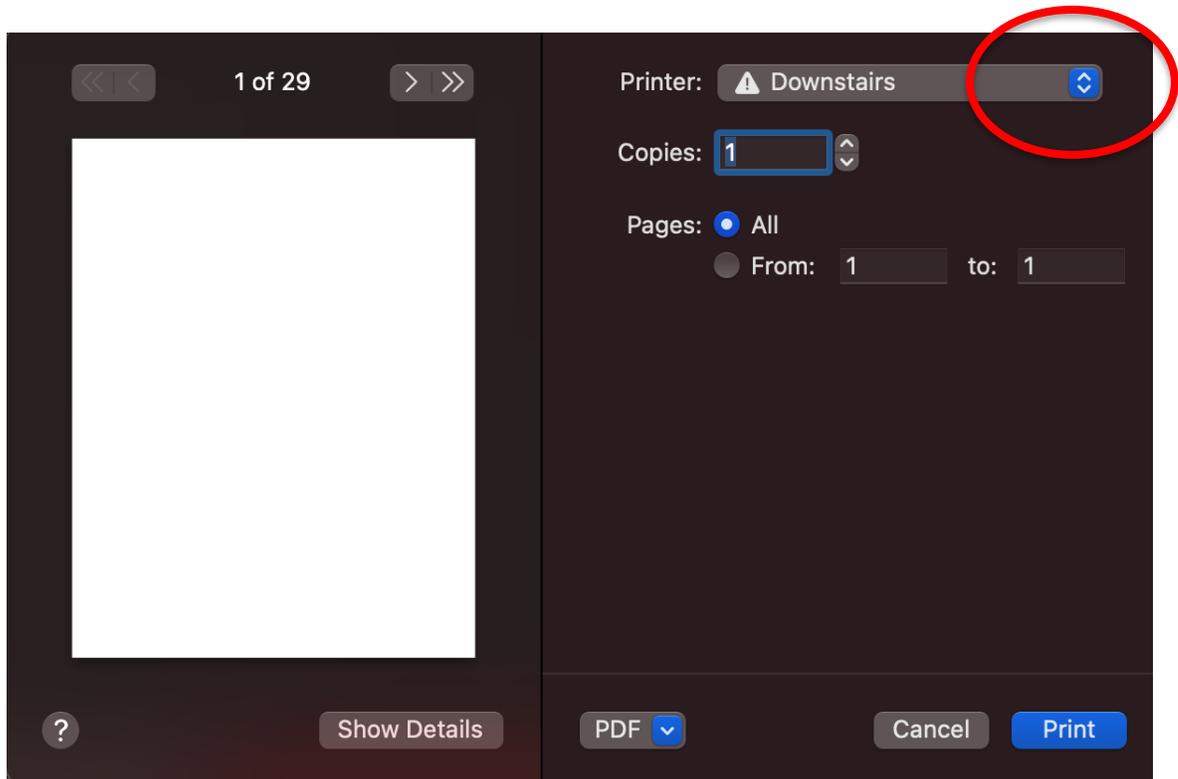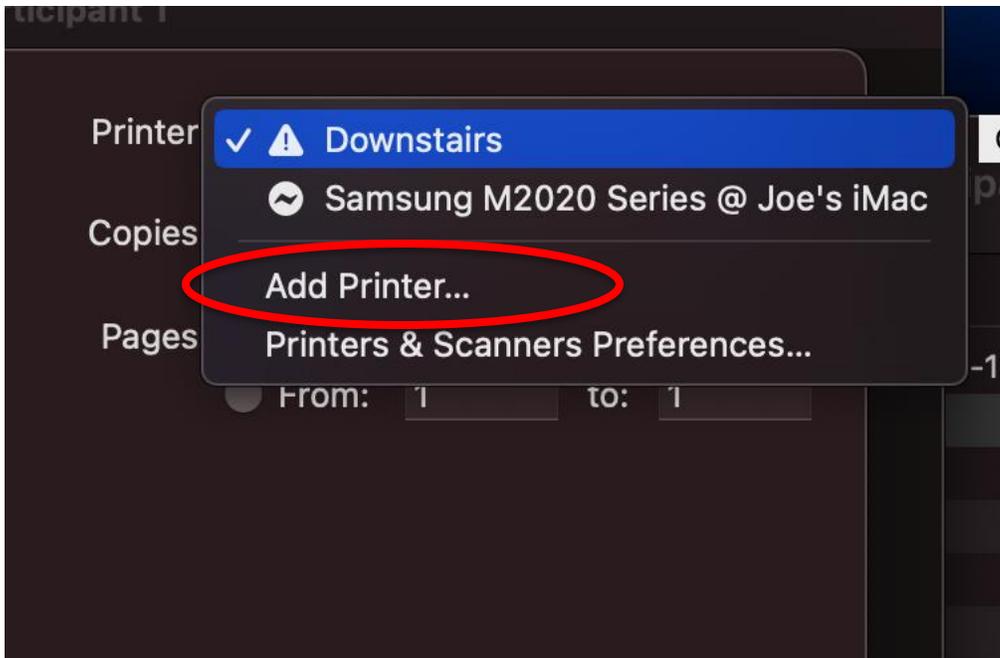
From this menu, select "Add Printer" (above), then click the globe icon in the following window (below).
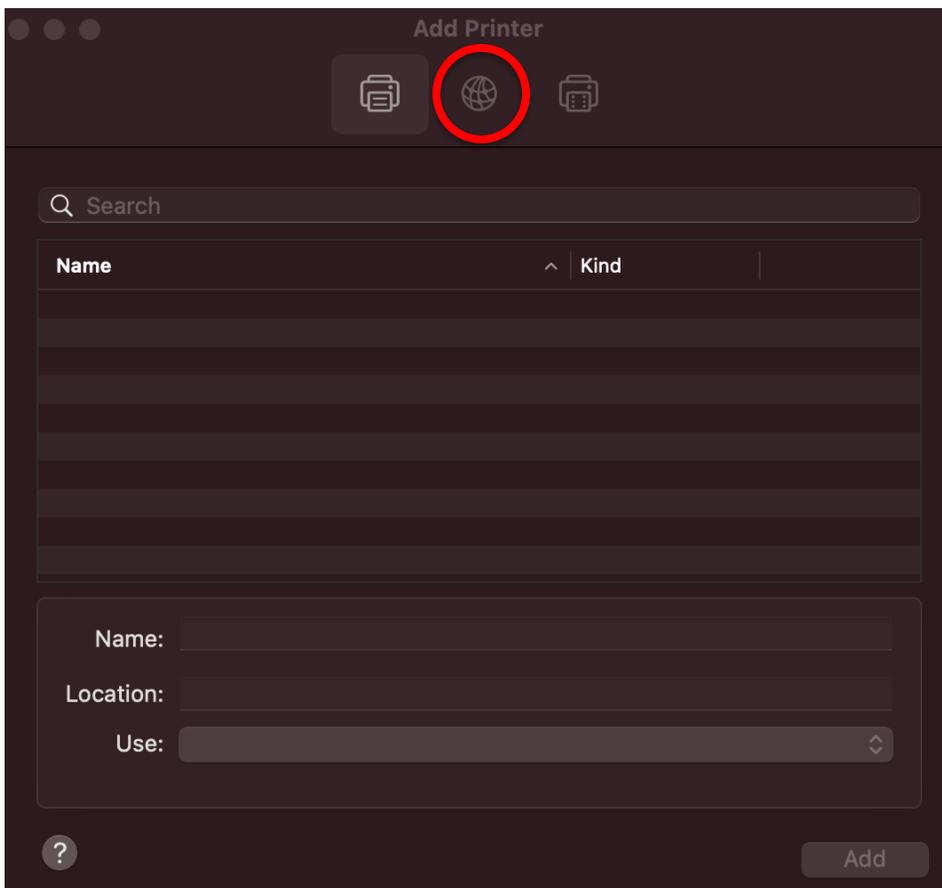
Next, enter the printer's IP address in the Address bar at the top. The downstairs printer's IP address is "10.2.14.245". In the "Name" box, you can assign your own name for the printer. Finally, click "Add". Don't worry about the other information on this page. When you click add, you will be returned to the previous screen, and your new printer should appear at the top.
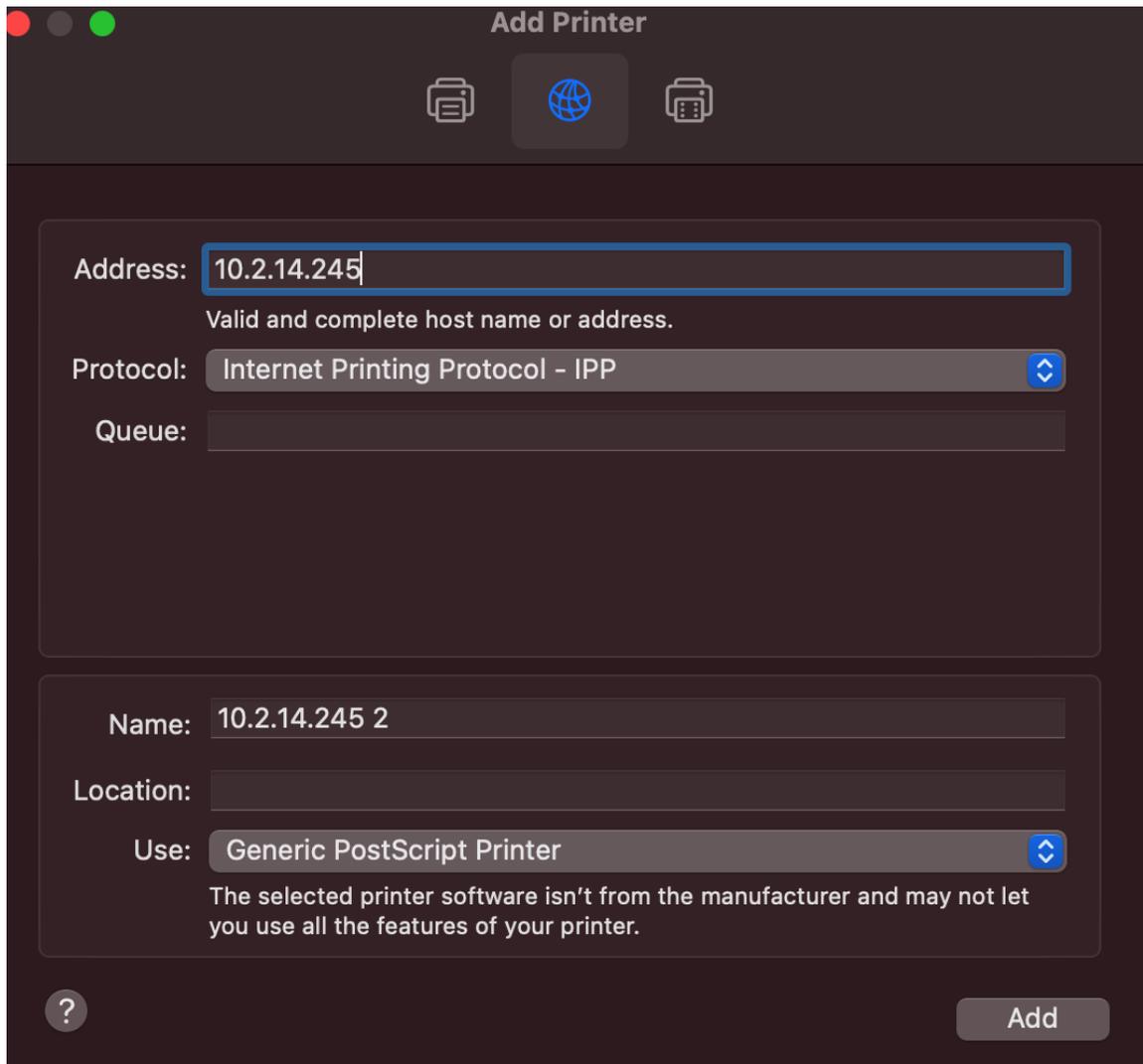
**Add Printer**

Address: 10.2.14.245

Valid and complete host name or address.

Protocol: Internet Printing Protocol - IPP

Queue:

Name: 10.2.14.245 2

Location:

Use: Generic PostScript Printer

The selected printer software isn't from the manufacturer and may not let you use all the features of your printer.

?                                                    Add
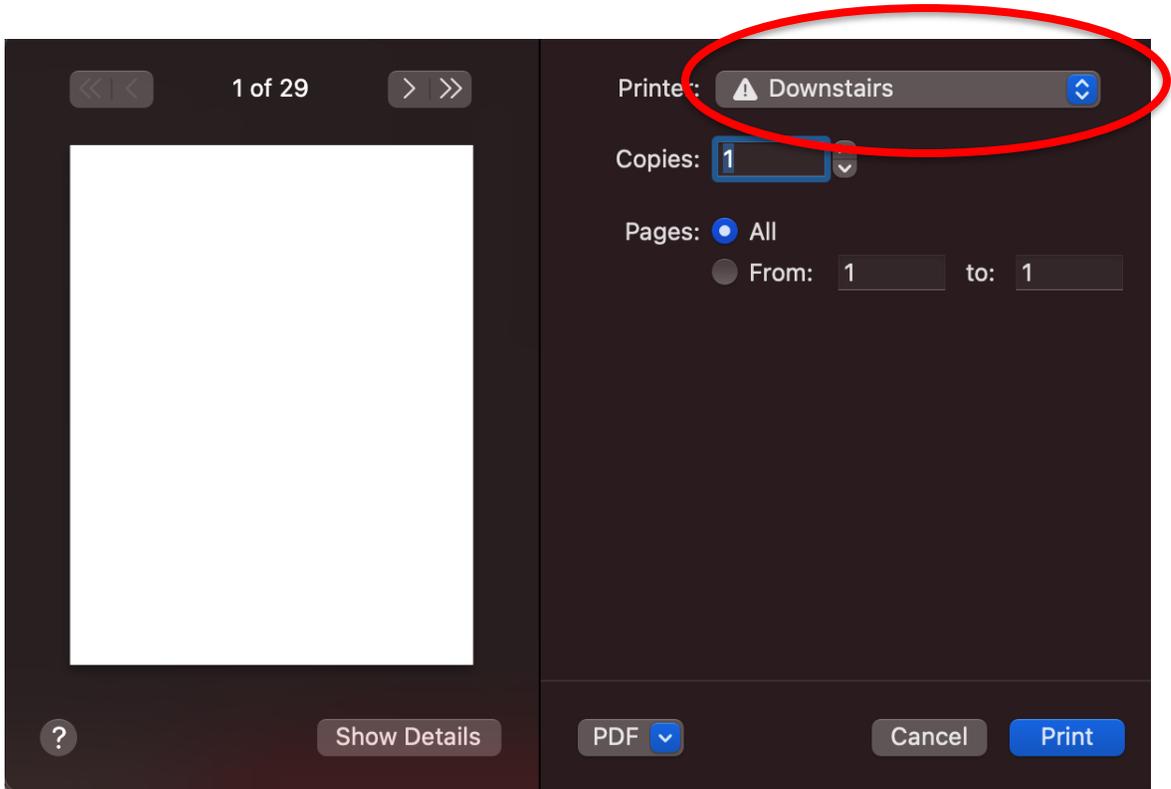
Congratulations! You are now ready to send your print jobs to the printer over Wi-Fi!