

Last Name _____

First Name _____

**ASSOCIATE OF APPLIED SCIENCE
ACCOUNTING DEGREE PLAN**

Effective 2022-2023

COURSE TITLES	COURSE NUMBERS	DONE	NOW	NEED	CERT	DEGREE
Introduction to Business (3)	BUS101					X
Financial Accounting (3)	BUS240				X	X
Managerial Accounting (3)	BUS241					X
Tax Accounting (3)	BUS246					X
Business Communications (3)	BUS261				X	X
Spreadsheet Applications (3)	MGT105				X	X
Bookkeeping (3)	MGT107				X	X
Payroll Accounting (3)	MGT243				X	X
Computerized Accounting (3)	MGT244				X	X
QuickBooks (3)	MGT245				X	X
Group I. <i>Communications (3)</i>	ENG101(H)				X	X
Group II. <i>Humanities/Communications (3)</i>	COM100(H) or COM110					X
Group III. <i>Social/Behavioral Sciences (3)</i>						X
<i>Civics (3)</i>						X
<i>MO Higher Ed Civics Exam</i>	PSC001					X
Group IV. <i>Business Math (3) required</i>	MGT103*				X	X
<i>Math (3) MTH131, 132, or 134</i>						X
Group V. <i>Computer Literacy</i>	CIS125*				X	X
Group VI. <i>First Year Experience (1-3)</i>					X	X
Electives (12) <i>Selected from list below</i>						X
Student Signature/Date						
Advisor Signature/Date						

Total Credit Hours:

31

64

GENERAL EDUCATION & INSTITUTIONAL REQUIREMENTS

Group I. Communications 3 hrs.

ENG101(H) required

Group II. Humanities/Communications 3 hrs.

COM100(H) or COM 110 required

Group III. Social/Behavioral Sciences 6 hrs.

3 hours must fulfill Civics requirement
See MOTR CORE 42 list for choices

Group IV. Math 6 hrs.

MGT103* (3) required
MTH131, 132, or 134 (3) **select one**

Group V. Computer Literacy 3 hrs.

CIS125* required

Group VI. First Year Experience 1-3 hrs.

COL100*/101*/136* required

Elective Options:

- Principles of Mgt BUS 120
- Marketing BUS150
- Business Statistics BUS168
- Cost Accounting BUS245
- Business Law BUS265
- Macroeconomics ECO101
- Microeconomics ECO102
- Personal Finance MGT125
- Personal Selling MGT132
- Entrepreneurship MGT145
- Financial Management MGT262
- Accounting Internship MGT295
- Ethics PHL202
- Business & Prof. Ethics PHL204

*These courses listed in the General Education and Institutional Requirements are not part of the MOTR CORE 42 general education program, and are not guaranteed to transfer to other institutions.

NOTE: Students must complete at least 15 credit hours at Jefferson College to meet the residency requirement for graduation. Computer literacy requirement must be completed with a "C" or better.