

## Procedures for the handling of stray domestic animals on campus

- All students, faculty, and staff should be advised that they are NOT to handle any stray animals. If a stray animal is observed, the Director of Veterinary Technology should be called at 636-481-3488. If the Director cannot be reached, contact Campus Police at 636-481-3500. All stray animals have the potential to carry the Rabies virus or other diseases. Rabies is a viral disease of mammals most often transmitted through the bite of a rabid animal. The rabies virus infects the central nervous system and may ultimately cause disease in the brain and death.
  - A campus announcement will be released at the beginning of each semester to notify all students and employees of this advice.
- The Veterinary Technology department or Campus Police will trap or confine the animal and notify the Division Chair of Business and Technical Education.
- The Jefferson College Veterinary Technology Program is licensed with the Department of Insurance, Financial Institutions, and Professional Registration under the Division of Professional Registration and the Missouri Veterinary Medical Board as a Veterinary Facility (license #000826). This license along with our professional veterinary and veterinary technician licenses provide legal authority to determine how the trapped or stray animal should be handled.
- The Veterinary Technology Director will determine the disposition of the trapped animal.
  - If the trapped animal is determined to be aggressive, the animal will be transferred immediately to Jefferson County Animal Control (JCAC). Any animal known to have bitten a person will be transferred immediately to Jefferson County Animal Control.
  - If the animal is critically injured or terminally ill, the animal may be euthanized at the discretion of a licensed veterinarian.
    - When the staff veterinarian is available, he/she will make the determination as to whether euthanasia is necessary. During evening hours, weekends, holidays, and summer break, the Veterinary Technology Director will contact a third-party veterinarian to examine the animal and determine if euthanasia is necessary. Veterinary technicians may perform euthanasia ONLY with the oversight and approval of a licensed veterinarian.
    - If the Veterinary Technology Department staff are unavailable, the Jefferson College Police Department will contact Jefferson County Animal Control to have the animal removed from Jefferson College property.
- Holding periods and handling of animals in isolation.
  - The Veterinary Technology Department follows Jefferson County specifications requiring an animal to be held a minimum of 5 working days to include a Saturday before being determined abandoned by the owner.
  - If placed in isolation, the animal will be housed in a facility to be determined by the Veterinary Technology Director for a period of no more than 10 days.

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- All cats and dogs will be scanned for a microchip upon intake. Immediately after intake, JCAC will be contacted. Within 48 hours of intake, the Veterinary Technology Department will provide JCAC with a photo of the animal for posting, and will work with JCAC to identify ownership.
- In addition to posting through JCAC, the Veterinary Technology Department will release a social media update with a photo and description of the animal notifying the campus population, and providing contact information for inquiries.
- Additional methods of promotion may be used as appropriate.
- While the animal is in isolation, the Veterinary Technology department may vaccinate and deworm the animal, under the supervision of a licensed Veterinarian. If the animal is not claimed by the end of the 5-day holding period, the Veterinary Technology department may sterilize the animal, under the supervision of a licensed Veterinarian.
  - The Veterinary Technology department staff Veterinarian will determine if we have the capacity to provide the treatments. Treatment decisions will be made based on the guiding principles set forth by the Missouri Veterinary Medical Board and The Veterinary Practice Act.
  - If the Veterinary Technology department is unable to provide such treatments, the Veterinary Technology department may request the services of a third-party Veterinarian.
- After the 5-day holding period, the Veterinary Technology department will make every effort to place the animal in a home or with a Missouri Department of Agriculture (MDA) licensed adoption agency or rescue group.
- After 10 days in isolation, if unable to place the animal in a home or with a MDA licensed adoption agency or rescue group, the animal will be released to Jefferson County Animal Control.
- If an animal is trapped and there is no isolation space available, the animal will be released to Jefferson County Animal Control immediately.
- Appropriate documentation will be kept of all quarantined animals, including, but not limited to:
  - Intake documentation
    - Surrender form describing how the animal was obtained.
    - Disclaimer that the animal has not bitten any person in 10 days, to the best knowledge of the surrendering party.
  - Description and photograph.
  - Record of treatments, if applicable.

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- Record of adoption, transfer, or release, as appropriate.
- Veterinary Technology Department fundraising money will be used to pay for any costs associated with stray rescue/rehabilitation.
- According to section 215.350 of the Code of Ordinances for Jefferson County, Missouri, Dumping and Abandoning Cats and Dogs. [Ord. No. 12-22-2004A §600.020, 12-22-2004]:

It shall be unlawful for any person to leave unattended, abandon or dump a cat or dog on the real estate of another unless the person leaving such cat or dog has express permission of the owner of the real estate or leave unattended, abandon or dump a cat or dog on public property, streets or roads or the right-of-way thereof. Leaving, abandoning or dumping an animal in violation of the provisions of this Section shall be in violation of this Chapter and a misdemeanor and it shall be a separate violation for each such animal left, abandoned or dumped.