

Faculty Senate Executive Council
September 18th, 2015
Minutes - Final

Present: Vivian AuBuchon, Patty McDaniel, Sheba Nitsch, Lisa Pavia-Higel, Earl Neal, Robin Duntze, Lisa Pritchard, Rebecca Ellison, Scott Cazadd, Suzie Welch, Caron Daugherty, Sara Denny, Amy Kausler

Absent: Douglas Hale

I. Call to Order

Rebecca Ellison called the meeting to order at 2:33 p.m.

II. Minutes of August 10, 2015

Earl Neal moved to approve the minutes of the August 10th, 2015, meeting. Lisa Pavia-Higel seconded. There was some discussion about corrections (name and grammar changes). After discussion, minutes were approved.

III. Reports from Guests and Liaisons

From Caron Daugherty, Vice President of Instruction:

- (1) The Early Retirement Incentive was approved by the Board of Trustees.
- (2) Previous BAT/FAT agreements are now posted on the Faculty tab.
- (3) The Completion Academy has met and discussed new efforts, new initiatives.
- (4) Attendance Tracker – if attendance is not tracked, letters are automatically generated to contact students. This is an FYI item; feel free to provide feedback.
- (5) Names of Faculty members have been submitted to participate on the committee to review the evaluation form.
- (6) Thanks to those that volunteered to serve on the calendar review committee. Looking for feedback on the 2017-2018 calendar draft.

From Lisa Pritchard, liaison for Certified Staff:

- (1) Certified Staff has been focusing on professional development, how to help people grow in their positions.
- (2) Spring Registration will only focus on spring this time, not summer as well. Hoping it will be less confusing for students.

From Scott Cazadd, Curriculum Committee:

- (1) Met September 9th.
- (2) Discontinued Respiratory Therapy program and deactivated HST130 and HST235.
- (3) A request has been made for a subcommittee for Institutional Credit for Internships.
- (4) Curriculum Committee is reviewing their own policies and procedures.
- (5) A new course proposal form for Honors courses being added even if there is an existing class.

From Robin Duntze, JCNEA:

- (1) BAT/FAT agreements are on the faculty tab.
- (2) Will take suggestions for negotiation items through mid-October
- (3) There is a leadership meeting October 17th and 18th and reimbursement is available.
- (4) JCNEA is now on Facebook and Twitter.

From Sara Denny, Liaison for Classified Staff:

- (1) Topic of conversation is the Department of Labor trying to raise exempt status to \$50,000 or more; would affect grades 8, 9, 10.

IV. Old Business

Rebecca Ellison announced that the Tenure/Sabbatical Leave committee vote results were in, and we have a tie for the last three positions. The committee discussed how to resolve this. It was decided that a re-vote would occur between the four faculty who tied to determine the three remaining members of the committee.

V. New Business

The Evaluation Form Committee was discussed. The composition, according to the BAT/FAT agreement, should be Vice President of Instruction, Division Deans, Division Chairs, Vice President of Finance, and Director of Human Resource (for the administration). Five faculty from Arts and Sciences were submitted and five faculty from CTE were submitted.

Rebecca Ellison brought up the concern that some faculty have about security in classrooms and labs since there are no phones in these rooms. Also, many classrooms and labs have no cell phone signal either. It was decided that this is an issue that needs to be raised with Dr. Cummiskey. Rebecca Ellison will schedule a meeting with him to discuss the concerns.

VI. Miscellaneous

There were no miscellaneous items.

VII. Adjournment

A motion was made by Patty McDaniel to adjourn the meeting. It was seconded by Robin Duntze. Meeting adjourned at 3:38 p.m.

Respectfully submitted by:

Rebecca Ellison, President
Faculty Senate Executive Council