

Faculty Senate Executive Council
August 10th, 2015
Minutes – Final

Present: Sheba Nitsch, Earl Neal, Douglas Hale, Lisa Pavia-Higel, Patricia McDaniel, Vivian AuBuchon, Rebecca Ellison, Robin Duntze, Caron Daugherty, Amy Kausler

Absent: Dave McNair, Sara Denny

I. Call to Order

Rebecca Ellison called the meeting to order at 2:47 p.m.

II. Minutes

Earl Neal moved to approve the minutes of the April 17th, 2015 meeting. Lisa Pavia-Higel seconded. There was no further discussion and minutes were approved.

III. Reports from Guests and Liaisons

Introductions were made by all present.

Attendees welcomed Caron Daugherty, Vice President of Instruction, to her first Faculty Senate Executive Council Meeting.

The Jefferson College Employee Handbook will now be available in electronic format through MyJeffco. Recent updates will be indicated. Earl Neal, Lisa Pavia-Higel and Douglas Hale discussed the importance of historically documenting the timing of changes that are made, and recommended that specific date information be included when updates are made to the document.

IV. Old Business

Rebecca Ellison discussed the importance of faculty and staff serving on the Faculty Senate.

At this time there is an open position for the Faculty Senate Representative for the Social Sciences Division. This position will be publicized on Tuesday at the Social Sciences Division Meeting by Amy Kausler.

The All Faculty Meeting is scheduled for Wednesday, August 12th at 1:15 p.m. Rebecca Ellison encouraged all Faculty Senate Executive Council members to attend.

Rebecca Ellison requested recommendations for Faculty Senate Meeting times for the 2015 – 2016 Academic year. The same time as in recent years of 2:30 p.m. was selected, with the

exception of January (all faculty meeting) in which the Faculty Senate Meeting will begin at 3:30 p.m. A decision will be made at a later date whether or not to hold a May meeting, as May meetings are optional.

V. Miscellaneous

Rebecca Ellison attended the Master Planning Meeting this summer and listened to presentations by seven firms who have expressed an interest in assisting Jefferson College in developing a master plan.

The August Board of Trustees Meeting is scheduled for this Thursday, August 13th at 5:30 p.m. Rebecca Ellison is unavailable to attend. Earl Neal will attend the meeting to serve as the Faculty Senate Representative.

VI. Adjournment

A motion to adjourn was made by Patricia McDaniel and seconded by Vivian AuBuchon. Motion carried. Meeting adjourned at 3:26 p.m.

Respectfully submitted by:

Amy Kausler, Secretary
Faculty Senate Executive Council