

**Faculty Senate Executive Council**  
**March 4<sup>th</sup>, 2016**  
**Minutes - Final**

Present: Vivian AuBuchon, Patty McDaniel, Sheba Nitsch, Earl Neal, Robin Duntze, Lisa Pritchard, Rebecca Ellison, Scott Cazadd, Suzie Welch, Caron Daugherty, Sara Denny, Amy Kausler, Douglas Hale, Bill Kaun, Lisa Pavia-Higel, Dora Mitchell

I. Call to Order

Rebecca Ellison called the meeting to order at 2:34 p.m.

II. Minutes of February 12<sup>th</sup>, 2016 Meeting

Earl Neal motioned to approve the minutes of the February 12<sup>th</sup>, 2016 meeting. Suzie Welch seconded. There was no further discussion and minutes were approved.

III. Reports from Guests and Liaisons

From Caron Daugherty, Vice President of Instruction:

Caron Daugherty provided updates about the budget; the projected deficit will be \$498,000.

Plans are beginning to be made for Opening Week 2016 – 2017, please share any ideas you may have for the agenda.

Discussions from the March 1<sup>st</sup> training included updates about the Environmental and Safety initiatives and CSI initiatives, and a reminder that the survey closes at midnight on Sunday. Suzie Welch shared about the possible use of magnetic strips on door frames to prevent the lock from engaging when the door needs to stay unlocked between classes. Suzie demonstrated how the magnetic strip works and distributed magnetic strips to attendees.

The EMT program is coordinating a mock exercise in April.

Christine Platter has requested that a statement that she developed regarding inclement weather be added to the course syllabi.

From Scott Cazadd, Curriculum Committee:

- A. Feb. 17<sup>th</sup> – General Education update was accepted.
- B. A new degree BET – Biological Electronics Technician program was accepted and a few changes were made to requirements including changes from AP to Biology coursework.

From Robin Duntze, JCNEA

- A. Luncheon was held on March 1<sup>st</sup>. Vice president, ATS and CTE positions will be lost and need to be replaced.

From Lisa Pritchard, liaison for Certified Staff:

- A. Certified Staff met today and a speaker from our employee assistance program spoke on “Project Management.”

From Sara Denny, Liaison for Classified Staff:

- A. The next meeting is on March 22<sup>nd</sup>. Very likely questions that have been addressed by faculty and at the PLC will be looked at.

#### IV. Old Business

- A. Personal Leave (4 versus 8 hours) – Question led by Dora Mitchell

Why is it required to take a full day if only a partial day is missed (if the faculty member does not have a class scheduled for that day or the class meeting time is scheduled within one half of the day)? Patty McDaniel shared that this conversation that took place in the 2014 BAT FAT negotiation – upon the request for a 4<sup>th</sup> personal day (due to concerns about adequate personal time available for extended family bereavement leave) a statement from BAT was agreed upon indicating “supervisor discretion” with the thought this would rectify the concerns. This topic will be further researched.

#### V. New Business

#### VI. Miscellaneous

- A. Doug Hale and Earl Neal motioned that our meeting location be changed to CTE 139

Discussion – There needs to be more room available for our meeting space. Reservations for our current meeting space were made for all months August through April in EMS. Rebecca will look into a different room for the April meeting. Doug Hale suggested we meet in CTE 139 as more space is available in this room. Conversation ensued questioning the logistics of the room. A vote was taken to move our April meeting to CTE 139. The vote was defeated. Amy Kausler suggested we meet in CTL, as it will provide adequate meeting space. Bill Kaune motioned and Doug Hale seconded we use the CTL if available. All were in favor of the room change to CTL for the April meeting.

#### VII. Adjournment

A motion to adjourn was made by Patty McDaniel, second by Vivian AuBuchon. Motion carried. Meeting adjourned at 3:33 p.m.

Respectfully submitted by:

Amy Kausler, Secretary  
Faculty Senate Executive Council