

PRESIDENT'S LEADERSHIP COUNCIL
Meeting Minutes ~ November 19, 2019

ATTENDANCE

Diane Arnzen	Chris DeGeare	Mark Janiesch	Dena McCaffrey	Lora Warner
Trish Aumann	Bob Deutschman	Kathy Johnson	Lisa Pritchard	Tasha Welsh
Roger Barrentine	Carrie Greer	Joette Klein	Lindsay Steighorst	Kenny Wilson
Ken Boning	Kim Harvey	Holly Lincoln	Lisa Vinyard	Karen Wicks
Ray Cummiskey	Ryan Humphres	John Linhorst	Allan Wamsley	Sheryl Zysk

CALL TO ORDER

President Cummiskey called the meeting to order at 2:35 p.m.

CELEBRATIONS/RECOGNITIONS

- Dena McCaffrey congratulated the following faculty members who were recognized as award recipients at the MCCA Convention in Kansas City: Sheba Nitsch, Senior Service Award recipient for Jefferson College; Vivian Aubuchon, Governor's Excellence in Teaching Award recipient; and, Katie Donahue, Adjunct Faculty Award recipient.
- Also in regard to the MCCA Convention, the following faculty and staff presented breakout session; Allan Wamsley and Leslie Buck presented on General Education Assessment and Tasha Welsh, Carrie Greer, and Kathy Johnson reported the College's recent Classification & Compensation Study.
- Charlie Roberts was recently recognized at a reception as Jefferson College's recipient of the Emerson Excellence in Teaching Award.
- Kim Harvey was happy to announce that the College received notification of its recertification by the U.S. Department of Education to participate in the Title IV, HEA programs.

APPROVAL OF MINUTES

Dr. Cummiskey asked for a motion to approve the September 24, 2019, meeting minutes. Chris DeGeare made a motion to approve the minutes as presented; Holly Lincoln seconded the motion. All approved.

ACTION ITEMS

None

COMMUNICATION AND FEEDBACK

Board of Trustees Update ~ Dr. Cummiskey briefly reviewed the agenda from the October 10, 2019, Board of Trustees meeting. The Board held Work Sessions in both September (focused on National, State, and Local Trends/Challenges Facing Community Colleges and the German Exchange program) and October (focused on Strategic Planning and Guided Pathways). The November and December Board of Trustees meetings are combined and will meet on Thursday, December 5.

As always, information pertaining to the Board of Trustees is always available via BoardDocs.

Committee Presentation(s)

Institutional Committees Update ~ Diane Arnzen shared highlights of the monthly Institutional Committees reports. Her complete report can be reviewed via the linked document. Dr. Cummiskey reminded the group that information received at institutional committee meetings, PLC meetings, etc. should be shared with constituents and department colleagues. As well, all committee meetings are open and anyone should feel free to attend.

Dr. Cummiskey offered congratulations and good luck to Diane Arnzen on her new position at St. Charles Community College.

Constituent Reports and Issues

Final Classification & Compensation Study Update ~ Tasha Welsh and Carrie Greer were excited to share that the Classification and Compensation Study is essentially completed. A very thorough and lengthy appeals process was conducted; 46 appeals were forwarded to Tasha for review related to classification allocation or market demand. Staff members have recently been notified of the appeals process results. Roughly half of the appeals resulted in a reclassification and/or salary adjustment. Job description revisions/updates have not been finalized.

Tasha thanked Carrie for her assistance with the Study. This process has been a good model of shared governance at the College and a great accomplishment.

Pool Space Replacement ~ John Linhorst reported that the Pool Area Task Force has been created to solicit feedback and ideas on possible uses of the pool space. The Task Force does not anticipate engaging with architects, etc. as this is strictly an information gathering effort. The Task Force will meet on Wednesday, December 4, at 10:00 a.m. in the Buildings & Grounds Conference Room. There is still space on the Task Force; anyone interested in participating can contact John Linhorst or Dale Richardson. The Task Force hopes to share a list of usage ideas after the first of the year.

[Strategic Plan Key Deliverables / 2020-2025](#) ~ Trish Aumann and Kathy Johnson discussed the [Proposed Strategic Priorities and Goals / 2020-2025](#), focusing specifically on the Key Deliverables for the new Plan. The goal was to solicit feedback from the PLC members. Following were a few highlights shared prior to the work session:

- The new Strategic Plan will set the College's path for the next five years.
- The Plan will tie into the Mission, Vision, and Values of the College.
- Feedback from the HLC visit, environmental trends, best practices, etc. was considered when developing the draft Plan.
- Action Plans, Budget Planning, Capital Projects process, and Key Deliverables will all be connected to the Strategic Plan.
- The new Plan is a road map to achieve the Vision of the College.
- Terminology changes were reviewed.

PLC members worked in groups to discuss Key Deliverables related to each Strategic Priority. Following the work session, each work group shared some of the feedback gleaned. Trish and Kathy collected the documentation from each work group to consider when continuing the development of Key Deliverables, which will take place at the Task Force meeting scheduled for December 6. This meeting is open to anyone who is interested in attending. Any suggestions/ideas moving forward as data continues to be gathered from other constituent groups can be shared with Kathy or Trish.

Trish thanked everyone for participating in the work groups.

Dr. Cummiskey reminded all that although the Strategic Plan is a five-year plan (2020-2025), the elements of good planning are to carry forward plans, goals, etc. from the previous Strategic Plan, to build on them, and to consider the future of the College well beyond 2025. Limiting the future of the College to five years places barriers in the Plan; think beyond five years – think beyond 2025.

COMMENTS / DISCUSSION / INFORMATION ITEMS

None

NEXT MEETING DATE

January 28, 2020

ADJOURN

The meeting adjourned at 3:54 p.m.

Respectfully submitted,

Lisa Vinyard
Executive Assistant to the President