

**FACULTY SENATE EXECUTIVE COUNCIL**  
**MEETING MINUTES**  
**February 14, 2020**  
**CTL**

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**Members Present:** Mary Baricevic, Tim Boehme, Ken Boning, Lisa Ebert, Stephanie Grubb, Kathy Johnson, Terry Kite, Teresa Schwartz, Allan Wamsley, Jim Bringer, Bill Kaune, Sheba Nitsch, Joel Vanderheyden.

**Guests:** Dr. Michael Booker

**Members Absent:**

<b>EXPECTED OUTCOMES OF MEETING:</b>			
<b>Agenda Item</b>	<b>Discussion</b>	<b>Action Item/ Person(s) Responsible (If applicable)</b>	<b>Timeline/ Deadline</b>
<b>Call to Order</b>	Meeting was called to order at 2:01 p.m. by Joel Vanderheyden.		
<b>Approval of Minutes</b>	Motion to approve the minutes of January 24, 2020, made by Tim Boehme, second by Ken Boning. Motion carried.		
<b>Guest: Dr. Michael Booker</b>	Dr. Booker presented on the updated Board Procedure document, which reflects the institutional structure changes.		
<b>Allan Wamsley, Administrative Liaison</b>	<ol style="list-style-type: none"> <li>1. Strategic Plan: Key deliverables draft was presented at faculty meetings today. “Key deliverables” help people understand how we’re reaching our goals. The final draft of the Strategic Plan will be by the end of the year.</li> <li>2. “Degrees When Due” is an initiative aimed at adults. 22% of Missourians have incomplete degrees, while 65% of today’s jobs require one. Missouri has a lofty goal of 60% completion by 2025. JeffCo will be reaching out to former students who are likely to benefit from these initiatives.</li> <li>3. Following up on salary discussion, revisited the 100k to shore up salary gaps/discrepancies in 2019, divided equally between faculty and staff. Faculty brought into 10.4% and staff into .5% of minimum. 300k this year will apply to highest discrepancies so that all can be within 8.4% of recommended salary. HR was considered to be greatly misaligned, needing 38% increase to get within .5% of minimum. JC has budget challenges to overcome.</li> </ol>		

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<b>Sheba Nitsch, JCNEA Representative</b>	<ol style="list-style-type: none"> <li>BAT/FAT sessions are open to constituent groups. Rebecca Ellison sent out the meeting dates.</li> <li>Executive session to cover further discussion.</li> </ol>		
<b>Teresa Schwarts, Classified Staff Liaison</b>	<ol style="list-style-type: none"> <li>Lora Warner moved to Certified Staff, so Nolan Luhm is new president and Fran Moore is the vice-president interim.</li> <li>Staff is training on new budgeting program that improves connection with Banner.</li> <li>Classification study created confusion over job titles (i.e. new college titles vs. working titles, how to post jobs called “specialist” vs. “coordinator” etc.). A request for clarification sent to Tasha Wells.</li> </ol>		
<b>Terry Kite, Certified Staff Liaison</b>	<ol style="list-style-type: none"> <li>Students will not be working in Viking Vault due to FERPA issues. A mini-Vault is in JCA and one is being created in Imperial.</li> <li>There were questions about the Provost: <ol style="list-style-type: none"> <li>the sudden creation of the position without input,</li> <li>the cost,</li> <li>the lack of parallelism (Student Services has one leader vs. Instruction has 2 leaders),</li> <li>and the reporting hierarchy, which creates separation from direct leaderships.</li> </ol> </li> </ol>		
<b>Bill Kaune, Curriculum Committee</b>	Curriculum Committee is trying to standardize processes to streamline.		
<b>Old Business</b>	<ol style="list-style-type: none"> <li>Lecture and lab attendance problem continues (i.e. student flagged under lab but not lecture and couldn't be administratively withdrawn) This is a SPSS system problem – it needs a combined participation link.</li> </ol>	Stephanie will follow up.	
<b>New Business</b>	<ol style="list-style-type: none"> <li>Discussion of March Faculty Senate meeting decided on Thursday, March 5<sup>th</sup> (inservice day) at 1:00 in CTL room. Kathy Johnson will take minutes in Lisa's absence (away at conference).</li> <li>SLCC data breach is huge with a multi-million data loss. JC has a security consultant coming in. On inservice day, there will be a session on data and multi-factor authentication.</li> </ol>	Lisa will check availability of CTL room.	
<b>Miscellaneous</b>			

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<b>Adjournment</b>	Motion to have Executive Session at 3:00 made by Joel, seconded by Kathy; non-faculty departed. Motion to adjourn made by Joel; second made by Kathy. Meeting adjourned at 3:45 p.m.		

Respectfully submitted,  
 Lisa Ebert  
 Secretary, Faculty Senate Executive Council