



HLC Year 4 Assurance Review

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Comparison of Year 4 Assurance Review and Year 10 Comprehensive Evaluation

Component	Year 4 Assurance Review (June 2023)	Year 10 Comprehensive Evaluation (AY 2029)
<u>Assurance Review</u>	Yes	Yes
<u>Federal Compliance Filing</u>	No	Yes
<u>Student Opinion Survey</u>	No	Yes
<u>On-Site Peer Review Visit</u>	No (unless deemed necessary)	Yes



Year 4 Assurance Argument

- Assurance Argument
 - Written document that demonstrates how the College meets the Criteria for Accreditation and related Core Components
 - Evidence file that substantiates the written narrative
- Process for preparing the Assurance Argument
 - Criterion 1: Dr. Richard Stephenson
 - Criterion 2: Dr. Ken Boning
 - Criterion 3: Dr. Mary Baricevic
 - Criterion 4: Dr. Kenny Wilson
 - Criterion 5: Allan Wamsley
- Submission to the Higher Learning Commission (HLC) by June 5, 2023.



Criteria for Accreditation

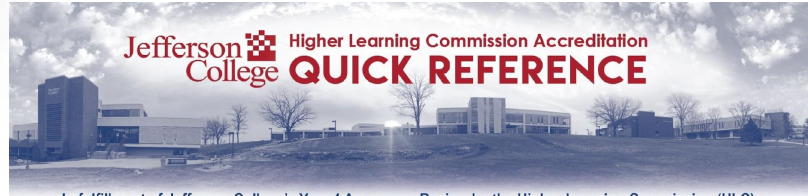
- Criterion 1: Mission
 - The institution's mission is clear and articulated publicly; it guides the institution's operations.
- Criterion 2: Integrity: Ethical and Responsible Conduct
 - The institution acts with integrity; its conduct is ethical and responsible.
- Criterion 3: Teaching and Learning: Quality, Resources, and Support
 - The institution provides quality education, wherever and however its offerings are delivered.

Criteria for Accreditation

- Criterion 4: Teaching and Learning: Evaluation and Improvement
 - The institution demonstrates responsibility for the quality of its educational programs, learning environments, and support services, and it evaluates their effectiveness for student learning through processes designed to promote continuous improvement.
- Criterion 5: Institutional Effectiveness, Resources, and Training
 - The institution's resources, structures, and processes are sufficient to fulfill its mission, improve the quality of its educational offerings, and respond to future challenges and opportunities.



HLC Accreditation Quick Reference Guide



In fulfillment of Jefferson College's Year 4 Assurance Review by the Higher Learning Commission (HLC), the College must submit an Assurance Argument demonstrating compliance with HLC's Criteria for Accreditation and Core Components.

DOCUMENTS REVIEWED

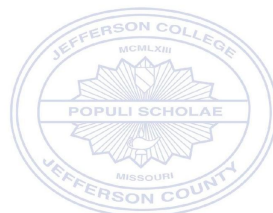
- ✓ 2019 Assurance Argument
- ✓ 2019 HLC Final Report
- ✓ Board Policies and Procedures
- ✓ Administrative Policies and Procedures
- ✓ Board of Trustees & Committee Meeting Minutes
- ✓ College Website
- ✓ College Catalog
- ✓ MyJeffco
- ✓ Institutional Handbooks
- ✓ Shared Governance Documents

2019 STRENGTHS

- Shared commitment to support student success.
- Mission informs planning, budgeting, and decision-making.
- Use of data to make informed decisions and increase student success.
- Well-established, transparent, and open budget process.
- Robust capital improvement program.
- Strong diversity statement and a sincere effort to be inclusive and promote diversity.
- Impressive examples of service-learning opportunities.
- Robust assessment process and admirable system for evaluating student learning.
- Impressive array of program accreditations across the CTE areas.
- Thriving dual credit program.
- Commitment to protection of student rights and responsibilities.

2019 PROGRESS AREAS

- Increased understanding of the shared governance process across campus.
- Disaggregation of data by academic programs and student characteristics.
- Progress with course-level and program-level assessment.
- Progress with co-curricular competencies and measurable outcomes.
- Progress with retention, persistence, and completion.
- Progress with diversity.



CRITERION 1

MISSION: *The institution's mission is clear and articulated publicly; it guides the institution's operations.*

CORE COMPONENTS:

- 1.A. The institution's mission is articulated publicly and operationalized throughout the institution.
- 1.B. The institution's mission demonstrates commitment to the public good.
- 1.C. The institution provides opportunities for civic engagement in a diverse, multicultural society and globally connected world, as appropriate within its mission and for the constituencies it serves.

EVIDENCE:

- Mission, Vision & Values
- Board Policies & Procedures
- 2020-2025 Strategic Plan
- Dual Credit/Early College Partnerships
- University Partnership Agreements
- Community Partners
- Civic Organizations
- Advisory Committees
- Student Support Services
- College Catalog
- Institutional Handbooks
- Workforce & Employment Services
- Student Clubs & Organizations
- Jefferson College Foundation
- Diversity Plan/Diversity Statement
- Diversity Training
- Global Studies
- Clinical Sites

CRITERION 3

TEACHING & LEARNING: QUALITY, RESOURCES & SUPPORT: *The institution provides quality education, wherever and however its offerings are delivered.*

CORE COMPONENTS:

- 3.A. The rigor of the institution's academic offerings is appropriate to higher education.
- 3.B. The institution offers programs that engage students in collecting, analyzing, and communicating information; in mastering modes of intellectual inquiry or creative work; and in developing skills adaptable to changing environments.
- 3.C. The institution has the faculty and staff needed for effective, high-quality programs and student services.
- 3.D. The institution provides support for student learning and resources for effective teaching.

EVIDENCE:

- Institutional Assessments
- Specialized Program Accreditation
- Advisory Committees
- General Education Program
- Academic Skills Competency Development
- College Catalog/Degrees & Certificates Offered
- Institutional Course Guides
- National Alliance of Concurrent Enrollment Partnerships (NACEP) Accreditation
- Missouri's Higher Education Core Transfer Curriculum (CORE 42)
- Curriculum Committee Procedures
- Integrated Postsecondary Education Data System (IPEDS) Data
- Board Policies & Procedures
- Administrative Policies & Procedures
- Faculty/Staff Handbook
- Adjunct Faculty Handbook
- Assessment Handbook
- Center for Teaching & Learning
- Academic Success Center
- Professional Development
- Student Support Services
- First Year Experience
- Information Technology Resources
- Science Laboratories
- Jefferson College Library
- Diversity Plan & Training
- Performing Arts & Cultural Enrichment (PACE) Events



Strengths from 2019 Comprehensive Evaluation

- Shared commitment to support student success.
- Mission informs planning, budgeting, and decision-making.
- Use of data to make informed decisions and increase student success.
- Well-established, transparent, and open budget process.
- Robust capital improvement program.
- Strong diversity statement and a sincere effort to be inclusive and promote diversity.
- Impressive examples of service-learning opportunities.
- Robust assessment process and admirable system for evaluating student learning.
- Impressive array of program accreditations across the CTE areas.
- Thriving dual credit program.
- Commitment to protection of student rights and responsibilities.



Progress Areas from 2019 Comprehensive Evaluation

- Increased understanding of the shared governance process across campus.
- Disaggregation of data by academic programs and student characteristics.
- Progress with course-level and program level assessment.
- Progress with co-curricular competencies and measurable outcomes.
- Progress with retention, persistence, and completion.
- Progress with diversity.

Questions

