



2021 Staff Performance Evaluation

Employee Name:

Title:

PIN:

Division:

Supervisor:

Job Description Review

- We reviewed the job description and do not have any recommended revisions.
- We reviewed the job description and will submit suggested revisions through the Position Management Module of PeopleAdmin.
- We will review the job description and submit suggested revisions, if applicable, no later than August 1, 2021.

Performance Review

1. What are the greatest accomplishments in the last year?

2. Regarding performance in the last year, what could have been better?

3. How can I better support you in your work?

4. What skills would you like to use more of in your role?

5. What growth opportunities are you most interested in?

6. What do you want your next career step to be?

Goals

List each goal identified in the previous evaluation and provide information on whether the goal was accomplished, delayed, or determined to be unnecessary:

List goals for the upcoming year:

Employee Signature:

Date:

Supervisor Signature:

Date: