



# Law Enforcement Academy

1000 Viking Drive, Hillsboro, MO 63050  
(636) 481-3425      www.jeffco.edu/jclea



2025-09

## Field Training Officer (FTO) Seminar

**Date:** 10/6/2025 - 10/8/2025

**Time:** 0800 - 1700 Hours

**Location:** Jefferson College Law Enforcement Academy - 1687 Missouri State Rd, Arnold, MO 63010

**Room:** JCA - 323

**Instructor(s):** Chuck Wymore

**Registration Deadline:** 10/1/2025

**Registration Contact:** (636) 481-3425 or dhawkin1@jeffco.edu

**Intended Audience:** Commissioned Law Enforcement

**Prerequisite:** None

**Dress Code:** Business Casual

### Course Description:

This training provides the Field Training Officer with the skills and abilities to be a successful role model who clearly communicates the expectations of the training. The officer will learn how to teach the trainee the policies/procedures of the department while correctly applying concepts learned in the classroom while effectively evaluating the new law enforcement officer.

Topics covered include:

- What it means to teach and not “tell”
- How trainees learn
- Creating formats for learning events
- Ways to increase Officer retention
- Includes a 4-hour block on proofing and editing the probationary Officer’s reports, providing quality prototypes for outlines, grammar review & proof of the elements of the crime with Officer Investigation.

POST Core Curricula	Interpersonal Perspectives	Legal Studies	Skill Development	Technical Studies	Firearms Skill Development	Total Hours
POST Hours	6	2	2	14	0	24

**Certificate Issued by:** Jefferson College Law Enforcement Academy

**Cost: Contract Members:** \$0.00

**Non-Contract:** \$180.00

**Class Limits: Minimum:** 10

**Maximum:** 30

**Additional Information:** N/A

**Attendance Requirement:** Participants must be present for all training hours to certify.