

**Accessibility Resource Office (ARO)**  
**Deaf or Hearing-Impaired Documentation Requirements**

**For Deaf or Hearing-Impaired, the documentation must be:**

- Dated within the last year.
- On office letterhead, typed and signed by a medical professional in the area for which the diagnosis is made.
- The documentation for deaf or hearing-impaired must be mailed or faxed from the medical professional office with a cover sheet directed to the Accessibility Resource Office (“Attention – ARO” at 636-789-5711)
- **Documentation will not be accepted in any form from the student.**

**The documentation must provide:**

- An audiological report indicating current hearing levels, including:
  - Speech reception levels – With or without hearing aids and/or assistive listening devices
- Date of evaluation
- A specific diagnosis
- Recommendations and rationale for each accommodation

**Note: The Accessibility Resource Office Coordinator and/or the Accommodations Committee  
reserve the right to request additional documentation.**

**All questions should be addressed to [aro@jeffco.edu](mailto:aro@jeffco.edu) or 636-481-3158.**