

# Certified Professional Staff

## MEETING MINUTES

January 19, 2018

CTE144

1:00 PM

**Members Present:** Greg McVey (President), Dana Nevois (Vice President), Chris DeGeare (Secretary), Diane Arnzen, Trish Aumann, Rob Brieler, Sarah Bright, Terry Kite, Holly Lincoln, Betty Linneman, John Westerman, Diane Scanga, Kenny Wilson

**Members Absent:** Ayad Ali, Roger Barrentine, Michael Booker, Stephanie Cage, Kathleen Harris, Bryan Herrick, Tracy James, Kathy Johnston, Joette Klein, Kathy Kuhlmann, Chris Lile, John Linhorst, Lisa Pritchard, Dale Richardson, Carol Rodgers, Jamie Schneider, Pat Shoff, Daniel Smith, Mark Smreker, Claudia Stuppy, Allan Wamsley, Tasha Welsh, Stacey Wilson, Kristen Yelton

**Guests:** Joan Warren (President of Classified Staff)

**EXPECTED OUTCOMES OF MEETING: To continue the dissemination of relevant college information and to continue the progress on specific initiatives that will have a positive impact on the college community.**

Agenda Item	Discussion	Action Item/ Person(s) Responsible (If applicable)	Timeline/ Deadline
<b>Call to Order</b>	Greg called the meeting to order at 1:03 PM.		
<b>Approval of Minutes</b>	The meeting minutes from December 1, 2017 meeting were approved. <b>(Rob Brieler 1<sup>st</sup>, Terry Kite 2<sup>nd</sup>, Kenny Wilson abstained) Passed.</b>		
<b>Food Pantry Update</b>	<p>Holly informed the group that the Child Development Center gave donations of food and hygiene items. The pantry is currently located on the 3<sup>rd</sup> floor of the Student Center.</p> <p>Holly suggested we survey students to bring awareness of the pantry, to find out what they need, and to find out if they or someone they know would use the pantry. The group agreed. Holly will develop and distribute the survey. Results will be discussed at our next meeting.</p> <p>Holly pointed out that the pantry provides more than food and needs a new name. She suggested we create a naming contest and solicit ideas from students. The group agreed and will discuss more at the next meeting.</p>		
<b>Employee Annual Campaign</b>	<p>Greg is filling in with the Foundation until June. Tom Burke is helping run the Library Capital Campaign.</p> <p>Greg updated the group on the employee annual campaign. 76% of Certified Staff have donated</p>		

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	86.6% of Administration have donated 40% of Faculty have donated 28% of Classified Staff have donated In total, 42% of employees donated and gave a total of ~\$21,000		
<b>Classification &amp; Compensation Study</b>	The group discussed the study and decided that Classified & Certified Staff will combine efforts to draft a letter requesting an update on the study including timeline. Draft will be reviewed by Classified & Certified Staff executive committee prior to sending. (UPDATE: As of 1/22/2018, Greg was notified that Tasha will be working directly with Classified & Certified Staff executive committee to determine next steps. Letter postponed.)	Greg & Joan	February 16
<b>Shared Governance Task Force</b>	The group discussed the progress of the Shared Governance Task Force. Although we provided feedback, we have not heard any response. The group requested that Greg pose the question of status to Jim Reeves.	Greg	February 16
<b>Constituent Group and Committee Reports</b>	<ul style="list-style-type: none"> <li>• Joan reported that Classified Staff did not meet in January.</li> <li>• Holly reported that Faculty did not meet in December or January.</li> <li>• Trish &amp; Kenny reported that the MVV Task Force is wrapping up their work. A final draft will be released soon.</li> <li>• Trish reported that Capital Project rankings will be released soon.</li> <li>• Greg reported that budget workgroups have created lots of ideas, but most are long-term. The group asked what will happen with the recommendations of the workgroups and requested that Administration “close the loop” on these recommendations.</li> </ul>		
<b>New Business</b>	No new business was brought forward.		
<b>Schedule Next Meeting</b>	Next meeting will be February 16 at 1:00 PM in CTE144.		
<b>Adjournment</b>	The meeting was adjourned at 1:55 PM. <i>(Diane 1<sup>st</sup>, Kenny 2<sup>nd</sup>) Passed.</i>		

Respectfully submitted,  
Chris DeGeare  
Certified Staff Secretary