

**Classified Staff
MEETING MINUTES
February 2, 2023 11:00
Google Hangouts Meet**

MEMBERS (presence denoted by check): *To check off names of attendees, click on the checkbox to highlight it (one click highlights all checkboxes, two clicks highlights just the one), then left click on the checkbox and choose the ✓ symbol).*

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|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------|
| <input checked="" type="checkbox"/> Shannon Crow | <input checked="" type="checkbox"/> Keri Hayes | <input checked="" type="checkbox"/> Brandi Gallaway |
| <input checked="" type="checkbox"/> Brenna Young | <input type="checkbox"/> Mandy McKay | <input checked="" type="checkbox"/> Emily West |
| <input checked="" type="checkbox"/> Kristen Sides | <input checked="" type="checkbox"/> Jenna Schwartz | <input checked="" type="checkbox"/> Daryl Gehbauer |
| <input checked="" type="checkbox"/> Anthony Merseal | <input type="checkbox"/> Sarah Perry | <input checked="" type="checkbox"/> Stephanie Cage |
| <input type="checkbox"/> Beau Besancenez | <input checked="" type="checkbox"/> Debbie Bonham | <input type="checkbox"/> Bill Kaune |
| <input checked="" type="checkbox"/> Kim Garzia | <input checked="" type="checkbox"/> Daniel Boyer | |
| | <input checked="" type="checkbox"/> Laura McCloskey | |

GUESTS:

AGENDA ITEM	DISCUSSIONS/OUTCOMES
Call to Order	Time: 11:00 a.m.
Approve Minutes	January 12, 2023 ACTION: 1. Motion: Brenna Young Seconded: Brandi Gallaway Vote: Motion Passes
New Business	<ul style="list-style-type: none"> ● Open Forum <ul style="list-style-type: none"> ○ Apologies for short notice. A survey was sent out to see if an additional open forum was needed. Survey needs to be completed by Friday, February 10th by 4:30 pm. ○ Topics that were brought up at the open forum included <ul style="list-style-type: none"> ■ Clarification about the insurance and the opportunity to ask questions. Please talk to Kristen Sides if you have any additional or new questions that come up. ■ Is it an expectation or requirement to serve on a committee? ■ Is it possible to pay the Secretary of Classified staff? ■ What is expected for campus closures and remote work?
Misc. Updates/Reminders	<ul style="list-style-type: none"> ● Discussion about the grouping/regrouping of Classified Staff Members https://docs.google.com/spreadsheets/d/1RaTKfwfalEZ5jJZCqkxU4d98Svh4GUWsal29ZUjIBG8/edit#gid=708582143 <ul style="list-style-type: none"> ● Updates to the groups were provided with new employees ● A few minor updates were requested for certain groupings to stay together

<p>Extended Cabinet Meeting Updates</p>	<ul style="list-style-type: none"> ● January 31st <ul style="list-style-type: none"> ○ Preview Day will be held, Saturday, March 4th. They are in need of a lot of volunteers. If you are interested, please reach out to Carrie Greer or Suzie Welch ○ CEOC - If you would like to volunteer at a location and it is not on the approved list of community partners, please have someone from that location fill out the application on the Community Service Leave page. The application will go to Cabinet for approval. Turn around time could take up to 60 days. ○ Kenny gave the HLC 4 year assurance argument report. ○ Daryl Gehbauer gave the Facilities update for 6 big projects over the next 3 years. ○ Pedestrian Bridge will be replaced. It will be manufactured off site and brought in, in pieces to allow less disruption of traffic flow. ○ Pet Policy - Should see something this spring from Dena and/or Cabinet. ● Next Extended Cabinet Meeting is February 28th
<p>BOT Meeting Updates</p>	<ul style="list-style-type: none"> ● Last meeting was on January 12th <ul style="list-style-type: none"> ○ Foundation-Anonymous donation received \$150,000 stock value for ATS to AAS degree pathway scholarships ○ Foundation - Upcoming virtual auction April 17-22. ○ Michael Pingel was recognized for the Mission Moment ● Next meeting February 9th
<p>Administrative Liaison Report Daryl Gehbauer</p>	<ul style="list-style-type: none"> ● Completed the FY22 audit for the Foundation and the College. All went really well. It goes to the BOT meeting next week. ● We have taken bids for a new model for a new bookstore. This new model will be essentially renting the books to students per credit hour. This will be a potential cost savings to the student and get books to the students hands by the first day of school. ● Budget is in the beginning stages. Email was sent out to all budget managers for review. ● There are a lot of projects in the works now. BOT approved a 15 million dollar bond. Of that money, these projects will be funded or partially funded. <ul style="list-style-type: none"> ○ Restroom updates ○ Expansion of the JCA building for the LEA and EMT program ○ Vet Tech building ○ Expansion of Viking Woods ○ Fine Arts updates, redo of classrooms and also enclosing the lobby and putting in an elevator. ○ Student Center remodel- Possibility of bringing back some type of cafeteria and also a transfer center and potential updates in the Viking Room ○ Looking to renovate the 2nd floor of the Field House for E-Sports as it gains popularity ○ Nursing Suite in the CTE Building ○ Replacing the pedestrian bridge ● All of this is in the designing phase

Certified Staff Liaison Report Stephanie Cage	<ul style="list-style-type: none"> ● Meet tomorrow
Faculty Liaison Report Bill Kaune	<ul style="list-style-type: none"> ● Not in attendance.
Certified Staff Rep Report Emily West	<ul style="list-style-type: none"> ● Meet tomorrow
Faculty Senate Rep Report Laura McCloskey	<ul style="list-style-type: none"> ● Meet tomorrow
CICC Staff Rep Report Brandy Gallaway	<ul style="list-style-type: none"> ● CICC did not meet. Nothing to report.
Constituent Concerns (Rep Reports)	<ul style="list-style-type: none"> ● Nothing to report.
Executive Session	<ul style="list-style-type: none"> ● Topics discussed in Executive Session.
Adjournment	Time: 12:00 p.m. Next Meeting: Thursday, March 2, 2023
Additional Documents	Attached documents reviewed during this meeting: <ol style="list-style-type: none"> 1. Potential regrouping of Classified Staff

Respectfully submitted,
Shannon Crow
Sr. Administrative Specialist