

Seizure Protocol

Students will receive a copy of the Seizure Protocol attached to their accommodation letter during the week before the start of their first semester at Jefferson College from the Accessibility Resource Office.

In the event of a seizure, faculty and staff should:

- **Contact 911**

When dialing 911 from a campus phone you must dial “9” for an outside line. Campus Police will be dispatched upon calling 911.

DO

- gently place the person on his or her side to help keep their airway clear.
- remove chairs, desks, or other nearby hazards away from the person to prevent injury AND to make room for 911 personnel.
- protect the person’s head from injury (i.e.: use a sweater or jacket as a pillow).

DON’T

- try to hold the person down or in place during a seizure.
- place objects between the person’s teeth.
- try to revive the person with fluids, stimulants, fresh air or walking.
- panic. Usually the seizure will subside and the person will recover.

If a seizure occurs in a classroom, the instructor should ask the class to leave the room for a 15-minute break in order for security and emergency personnel to attend to the individual.

Students during their intake meeting will receive a copy of the Seizure Protocol (if virtual it will be emailed to them AND if in-person it will be given to them).

