

# CAREER CLOSET DONATION GUIDE

The Career Closet accepts donations of **gently used, modern-style** business and professional attire for Jefferson College students and community members.

## ITEMS TO DONATE:

*Professional or Business Casual Clothing*

- Modern style for professionals in the 20s-30s age group (bought within the last 5-7 years)
- Dark, solid, and neutral-colored suits, blazers, dress shirts, blouses, dresses, dress skirts, and dress pants
- Gently used
  - No stains
  - Smoke-free
  - Pet hair and bug-free
  - Cleaned and free of tears, holes, scuffs, and noticeable wear

*Accessories*

- Purses, briefcases
- Belts, ties, scarves, jewelry
- Dress shoes

## DONATION DROP-OFF

Jefferson College

**Workforce and Employment Services Office, CTE 101**

1000 Viking Drive  
Hillsboro, MO 63050

**Monday - Friday:**

8:00am - 4:00 pm

## CONTACT:

Jenna Schwartz

*Student Services Specialist*

[jchwar7@jeffco.edu](mailto:jchwar7@jeffco.edu)

\*Casual items (t-shirts, shorts), athletic wear, children's clothing, pajamas, and underwear are **not** accepted.