

**TEAM**  
**MEETING MINUTES**  
**6/20/2017 – Board Room**

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**Members Present:** Ray Cummiskey, Caron Daugherty, Kim Harvey, Shirley Davenport, Roger Barrentine, and Tasha Welsh

**Members Absent:** Daryl Gehbauer, Dena McCaffrey, Patti Christen

**Guest:**

Agenda Item	Discussion	Action Item/ Person(s) Responsible (If applicable)	Timeline/ Deadline
<b>Call to Order</b>	Ray Cummiskey called the meeting to order at 9:10 a.m.		
<b>Approval of Minutes</b>	6/13/2017 Meeting Minutes approved for posting.		
<b>Review of Action Items / Closing the Loop</b>			
<b>Hot Topics:</b> Mini Retreats – Ray Cummiskey	Dr. Cummiskey asked Kim to provide the topics for discussion at the Team retreat on 6/27. Kim offered the topics of Budget and Enrollment. The Team identified issues germane to both topics that should be thoroughly examined during the conversations. Tasha suggested that the Leadership Academy Phase II also be included for discussion on 6/27. Caron recommended the topics of Institutional Effectiveness and the Management Development Series for discussion at the 8/1 retreat. Ray proposed that observations shared by Jim Reeves regarding shared governance issues be considered as well. Tasha added Title IX issues as another topic for that day.		
<b>Budget</b>			
<b>Planning – Institutional Action Plans</b>			
<b>Division/Departmental Updates</b>	Dr. Cummiskey reported the following: <ul style="list-style-type: none"> <li>The Legislature continues to debate campus protection and policing and the campus carry issue. He pointed out that the College's Campus Police have the same authority as local police departments and stated that the Board has the</li> </ul>		

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	<p>power to set policy on these issues. He advised of the growing support for local control.</p> <ul style="list-style-type: none"> <li>• An update was provided regarding the search for the MCCA Director. He stated that the goal of the Search Committee is to have a new director in place by the fall semester and advised that the vacancy posting is open until 7/14.</li> <li>• Team was reminded to submit their topics early for the July Board meeting.</li> </ul> <p>Dr. Daugherty discussed the posting location of Team Meeting Minutes. She noticed that Minutes for several months were missing under the Faculty Tab. She was informed that the Minutes are also posted under the Employee Tab. After discussion, it was concluded that the Team Meeting Minutes will be posted under the Employee tab only. Caron also led a discussion on the Team's final nomination of the B. Ray Henry Award. She will provide the name of this year's recipient to Patti Christen.</p> <p>Dr. Harvey reported the following regarding Student Services:</p> <ul style="list-style-type: none"> <li>• Enrollment percentages contained in the recent Summer Census Report were reviewed with Team members. Head count is up 1.79% for summer, while credit hours are down .94%.</li> <li>• A table containing College information will be placed at the summer musical to promote enrollment at Jefferson College.</li> <li>• Kim inquired if the plans for the Summer Picnic on 7/18 have been finalized and if any follow-up needed to be discussed.</li> </ul> <p>Dr. Davenport shared the following regarding the Arts &amp; Science Division:</p> <ul style="list-style-type: none"> <li>• The summer musical, <i>The Little Mermaid</i>, is underway and attendance and reviews have been excellent.</li> <li>• She attended the AEL Recognition Ceremony on 6/15 and advised that it went very well, noting a</li> </ul>		

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	<p>moving speech delivered by one of the students.</p> <ul style="list-style-type: none"> <li>• She attended the Jefferson County Homeless Task Force Meeting last week. At the meeting she was advised that Mercy Hospital Jefferson discharges 10-15 homeless patients per week. She stated that there is an opportunity to build a homeless shelter on land that will be donated, but a grant will be needed to fund the construction.</li> </ul> <p>Tasha Welsh advised that a nursing faculty position will be recommended at the August Board meeting. She stated that there are two open faculty positions that will either go to the 8/10 Board meeting or there may be a need to schedule a special Board meeting in late-July/early-August for the approval of full-time faculty appointments.</p> <p>Roger Barrentine shared the following:</p> <ul style="list-style-type: none"> <li>• Lisa Pritchard and members of the Library staff were thanked for representing the College at the Eclipse Expo at Queeny Park last weekend. Over 4,500 people registered for the event as a means to learn more about St. Louis area eclipse events and activities.</li> <li>• Jefferson College Baseball alum Mark Buehrle will have his number/jersey retired by the Chicago White Sox during a special ceremony on 6/24 as part of Mark Buehrle Day. The College will have a contingent of former players, current and former coaches, representatives from the Jefferson College Foundation, and Student Services on hand to commemorate the special occasion.</li> </ul>		
<b>Next Meeting Date</b>	July 18, 2017		