

TEAM
MEETING MINUTES
5/9/2017 – BOARD ROOM

Members Present: Ray Cummiskey, Caron Daugherty, Daryl Gehbauer, Kim Harvey, Shirley Davenport, Dena McCaffrey, Roger Barrentine, Patti Christen

Members Absent: Tasha Welsh

Guest:

Agenda Item	Discussion	Action Item/ Person(s) Responsible (If applicable)	Timeline/ Deadline
Call to order	<ul style="list-style-type: none"> Ray Cummiskey called the meeting to order at 9:10 a.m. 		
Approval of Minutes			
Review of action items / closing the loop	<ul style="list-style-type: none"> Dr. Cummiskey called for any issues resulting from the school cancellation due to the flooding. Dr. Daugherty reported that the faculty made the necessary changes that needed to be made for Wednesday only classes. She advised there may be an upturn in I grades and requested Dr. Harvey to report any increase. Daryl Gehbauer reported that water damage to the COS area and the Technology Center, Rm. 305 are being addressed. Dr. Daugherty confirmed the following items previously discussed concerning the Summer Picnic: The Summer Picnic will be held in lieu of the Classified Fall Picnic; the date, time and place will be 7/13 from 11-1:00 p.m. in the admin parking area; Richard Hardin will handle grilling and food will be purchased by Team members. Daryl Gehbauer reported that there are no county health department issues regarding preparing and serving food. The Team decided that the announcement of the event will be coordinated out of the President's office. Food will be prepared and delivered at noon time to personnel at Arnold and Imperial, and the food for night personnel will be prepared and stored at the Building and Grounds office. The event will be held in the Cafeteria in the event of rain. Dr. Cummiskey 		

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	reminded the Team to reach out to the Campus Food Service to advise them of the event.		
Hot topics: Legal Seminars – Daryl Gehbauer	<ul style="list-style-type: none"> • Daryl Gehbauer led the discussion concerning attendance at the legal seminars. It was decided that he, Dena, Caron and Tasha will attend the MCCA seminar on 6/15, Shirley will attend the Tueth seminar on 6/7 and Kim will attend both. 		
Budget	<ul style="list-style-type: none"> • Dr. Cummiskey advised the number one concern he will raise at Thursday’s Board meeting will be approval of the budget. Roger Barrentine offered that he believed the number one issue to be discussed by the Board will be the pool, and that any responses to questions that may arise regarding the pool should be thoroughly prepared prior to the meeting. 		
Planning – Institutional action plans			
Division/departmental updates	<ul style="list-style-type: none"> • Dr. Cummiskey advised he will be unable to attend the Hillsboro Rotary Pancake Breakfast on 5/20, and if any Team member would like to attend to let him know. • He advised that the JCGA Legislative Breakfast is scheduled for 5/18. • He stated that he is considering combining the Admin and Team meetings for the summer and advised that there will be no Team meeting on 7/4 and 7/11. • He instructed the Team to select tentative dates in the summer to schedule a Team retreat and reported that he is working to secure dates to schedule a Board retreat. • He stated that the shared governance discussions with Jim Reeves will resume in the fall. • Dr. Daugherty advised that the meetings with the high school superintendents are going well and stated that interesting feedback and antidotal observations are being shared. • The Team discussed the postponement of the Recognition of Service & Retirement Ceremony and agreed to reschedule the event for the fall. 		

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	<ul style="list-style-type: none"> • Dr. Harvey discussed the plan to possibly add the sport of women’s soccer at the Division III level with the Team. She advised she and Roger will work on an email which will be sent to faculty and staff. • She reported that the baseball team earned its 11th consecutive Midwest Community College Athletic Conference Championship and will compete at the Region XVI Tournament in Joplin this weekend. • Dr. Davenport advised that the Math Contest has been rescheduled for 5/12. • Dr. McCaffrey advised that Bradley Berrey is being called up for Reserve Duty in November. She stated that she will contact Tasha to discuss a temporary replacement during his absence. • Patti Christen advised that Give STL Day, an on-line giving day for all nonprofits in the St. Louis area who applied to participate is scheduled on 5/11. • She reported that the Foundation will host a small dinner party on 5/10 for Commencement Speaker Eric Ammons, President of Mercy-Jefferson. • She stated that Steering Committee members Glenna and David Mangelsdorf will be hosting a cultivation/acknowledgement event at their home for the Library Reimagined Campaign on 6/1. • She requested that a decision be made regarding the current sale of pool passes for Alumni and Friends. After discussion by the Team, it was decided to freeze the sale of pool passes until after 7/30 and that information be conveyed by Daryl to the cashiers. 		
Next meeting date	Next meeting date: 5/16/2017		