

TEAM
MEETING MINUTES
4/18/2017 – BOARD ROOM

Members Present: Ray Cummiskey, Daryl Gehbauer, Kim Harvey, Shirley Davenport, Dena McCaffrey, Patti Christen, Roger Barrentine, Tasha Welsh

Members Absent: Caron Daugherty

Guest:

Agenda Item	Discussion	Action Item/ Person(s) Responsible (If applicable)	Timeline/ Deadline
Call to order	<ul style="list-style-type: none"> Raymond Cummiskey called the meeting to order at 9:10 a.m. 		
Approval of Minutes	<ul style="list-style-type: none"> With changes made, the 4/11/2017 minutes were approved for posting. The 3/28/2017 minutes will be approved at the 4/25/2017 meeting. 		
Review of action items / closing the loop	<ul style="list-style-type: none"> 		
Hot topics: Mercy Gala 5/6 – Patti Christen	<ul style="list-style-type: none"> Patti Christen advised that the Mercy Gala is scheduled for 5/6 at River City Casino. She stated that Jefferson College and the Foundation will split the cost of a table for the event. Team members planning to attend should let her know. 		
Budget	<ul style="list-style-type: none"> Dr. Cummiskey discussed issues concerning the state of the current budget. He advised that a budget retreat is being scheduled to discuss pool options prior to the May board meeting. 		
Planning – Institutional action plans	<ul style="list-style-type: none"> Dr. Cummiskey advised that Jim Reeves has not yet completed his work. In regard to shared governance issues, he stated it is important to point to what committees have accomplished. Dr. Cummiskey advised he would like to pull together the agenda for the PLC meeting and stated that he is open to discussion concerning restructuring to make the PLC more effective. 		
Division/departmental updates	<ul style="list-style-type: none"> Patti Christen provided an update on the Jazz & Jeans event. She stated that the event has expanded this year to include additional raffles and special guests. She reported that an outpouring of support has been received, and 		

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	<p>that 13 departments have donated a variety of themed gift baskets for the auction.</p> <ul style="list-style-type: none"> • Dr. Davenport reported that the annual Ripple of Hope event, “The Power of One,” is scheduled for 4/21, from 1-4 p.m. in the ASI Building – Little Theatre. She stated that the program will feature five speakers who recognized a problem in their community and have taken action to create a change. A light lunch will be available beginning at 12:30 p.m. • Dr. Davenport advised that the Jazz Ensemble will be competing at the Greater St. Louis Jazz Festival at UMSL on 4/27. • Dr. Harvey advised that the Hillsboro Showcase is scheduled for 4/20. • Dr. Harvey reported that 57 applications have been received for the position of Women’s Basketball Coach/Student Athlete Success Coordinator. • Dr. Harvey advised that April is Sexual Assault Awareness month. She discussed participation in Denim Day, a program designed to raise awareness about abuse and violence against women and children. For a small donation, employees will be allowed to wear jeans. Donations from the event will be sent to A Safe Place, the domestic abuse shelter through COMTREA. • Dr. Harvey advised that she will be out of the office on Friday attending a COTA meeting in Jefferson City. • Dr. Cumiskey reminded Team members of Club Awards Night on 4/18; the Management Development Series meeting on 4/20; the Honors Recognition Ceremony on 4/25; the Athletic Banquet on 4/26 and the Employee Service Awards Ceremony on 5/4. 		
Next meeting date	Next meeting date: April 25, 2017		