

TEAM
MEETING MINUTES
March 7, 2017 – BOARD ROOM

Members Present: Ray Cummiskey, Caron Daugherty, Daryl Gehbauer, Kim Harvey, Shirley Davenport, Dena McCaffrey, Roger Barrentine, Tasha Welsh

Members Absent: Patti Christen

Guest: Trish Aumann

Agenda Item	Discussion	Action Item/ Person(s) Responsible (If applicable)	Timeline/ Deadline
Call to order	<ul style="list-style-type: none"> Raymond Cummiskey called the meeting to order at 9:10 am. 		
Approval of Minutes	<ul style="list-style-type: none"> No minutes to approve. 		
Review of action items / closing the loop	<ul style="list-style-type: none"> Dr. Cummiskey reminded attendees there is a President’s Leadership Council meeting scheduled 3/7. Main topic of discussion will be the budget. Regarding the Board of Trustees’ Meeting on Thursday evening, Dr. Cummiskey advised that there are 18 action items on the agenda to be addressed with budget cuts to be the focus. Tasha Welsh advised that there are still a few more positions needing to be reviewed with the Classification Study. All supervisor reviews must be completed by 3/13. Discussion regarding repeal of Affordable Care Act with possibility of adjuncts working more than 30 hours a week. Tasha anticipates no change to credit hour limit under the PSRS. 		
<p>Hot topics:</p> <p>Student Leadership Award- Dr. Harvey</p> <p>Community Service Project (Baseball Team) –Dr. Harvey</p>	<ul style="list-style-type: none"> Use of SPOL was discussed by the Team. Dr. Harvey advised the Student Leadership award date has been changed to 4/12/2017 in conjunction with PTK awards and Excellence in Teaching awards. It was agreed that Student Services would nominate a student for the Student Leadership award. Dr. Harvey advised that the Baseball Team is looking to participate in a Community Service Project over Spring Break. The Perryville Storm victims’ effort was identified by the Team. 		

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Planning – Institutional action plans	<ul style="list-style-type: none"> • Trish Aumann made a presentation regarding institutional action plans. Items discussed are outlined in the attached document. • Dr. Cumiskey stated it is imperative for the college to continue to move forward with institutional planning regardless of the budget cuts. 		
Division/departmental updates	<ul style="list-style-type: none"> • Dr. Cumiskey stated there will be no Team meeting next week due to Spring Break. He will be out of the office and available through phone or email. • Dr. Daugherty advised she will be in meetings the following dates: Superintendents' meeting - 3/8; HLC Conference 3/30 - 4/4; and a site review 4/17 - 4/19. • Dr. Davenport advised that the Choir Concert was a huge success. The Foundation received \$900 to apply toward the Richard Bell Scholarship. • Dr. Davenport advised the two vacancies to be filled in Arts & Science are a biology position and a math position. • Dr. Davenport advised that only five applicants qualified for the STEM Academy due to an issue with Math Accuplacer placement test. She advised of discussions concerning the issue and possibly allowing students to retest in order to qualify. • Dr. McCaffrey advised the two vacancies in CTE to be filled are for an Early Childhood faculty position and one newly created position in ATS resulting from the budget cuts. • Dr. McCaffrey advised there were several Nursing students who are a part of the cohort from ITT who have not passed their first year of classes. • Dr. McCaffrey will be traveling to Jefferson City on 3/9 on behalf of Dr. Cumiskey to be part of the MCCA announcement for the Workforce Development MOU. • Dr. Harvey reported the current Student Loan Default rate to be 17.3% which is down from past rates of 22% and 20.5%. 		

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	<ul style="list-style-type: none"> • Dr. Harvey advised that two Critical Conversation sessions will be hosted by Student Senate in the Little Theatre on 3/22, 2:00 p.m., topic: Race and Ethnicity and 4/26, 2:00 p.m., topic: Women’s Rights. • Roger Barrentine was requested to assist with preparing public communication regarding the discontinuation of Continuing Education personal enrichment courses as a result of state budget cuts. • Roger Barrentine advised he recently participated in a conference call hosted by MCCA with all communication directors from across the state to launch a PR campaign designed to accentuate the differences between 4-yr and 2-yr colleges in light of state budget discussions and legislative negativity toward institutions such as Mizzou. Part of the PR legislative strategy is for MCCA to host a news conference in Jefferson City announcing the creation of a statewide workforce development network, accompanied by local events in each community college district across the state. Roger added that at the local level, he had been consistently communicating with our state legislators to underscore Jefferson College’s important role in workforce and economic development. • Tasha Welsh advised she will be sending out a reminder memo on performance evaluations encouraging everyone to use the new form. 		
Next meeting date	Next meeting date: Tuesday, March 21, 2017		